

Exit Sign & Emergency Lighting

A GUIDE FOR BUSINESS OWNERS



cfa.vic.gov.au

Exit signs and emergency lighting are installed in buildings to help occupants safely and quickly evacuate buildings.

Exit Sign & Emergency Lighting - Checklist

- ✓ Are the exit signs & emergency lighting maintained and in an operable condition?
- ✓ Is the view or identification of exit signs by occupants unobstructed?
- ✓ Will exit signs & emergency lights operate in the event of a power failure?
- ✓ Do exit signs provide adequate indication of the most direct exit route?

Are the exit signs & emergency lighting maintained and in an operable condition?

Exit signs and emergency lighting should be regularly maintained as per the requirements of **AS/NZS 2293* – Emergency escape lighting and exit signs for buildings – System design, installation and operation.**

Further information can be found on the CFA website www.cfa.vic.gov.au and through the Standards Australia website www.sai-global.com.

Is the view or identification of exit signs by occupants unobstructed?

Exit signs should be easily identified and unobstructed at all times. Common causes of obstruction may include floor stock, pallet racking, hanging of promotional materials, decorations, partitions and filing systems. These items should be removed or relocated. If permanent fixtures affect the view or identification of exit signs consideration should be given to installation of additional exit signs.

Will exit signs & emergency lights operate in the event of a power failure?

The exit signs and emergency lighting should automatically illuminate during power failure to allow occupants to safely and quickly exit the building. This is a primary function of this equipment.

Do exit signs provide adequate direction indicating the most direct exit route?

Exit signage should provide direction to building occupants that is not confusing and shows the quickest route to an exit. A Building Surveyor or other suitably qualified person should be engaged to determine appropriate exit sign locations.

* current Australian Standards as amended from time to time